

Journal of Regulatory Science

Author Guidelines

Focus and Scope

All regulatory scientists, managers, technologists and legislators working in the food and feed, environmental, pharmaceutical, transportation, and communications industries are invited to participate as readers, authors and reviewers. The focus of the Journal of Regulatory Science (JRS) is comprehensive and includes the regulation of food and feed, the environment, drugs, transportation, communications, and other related fields. The scope of topics in the JRS include:

- Risk Analysis Process (Assessing, Managing and Communicating Risk)
- Hazard Analysis and Risk-based Preventive Controls
- Food contamination and adulteration;
- Monitoring and Surveillance of Food Contaminants
- Cost-benefit Analysis of Regulations
- Social and Political Impact of Regulations and Policies
- Implementation of Quality System within a regulatory infrastructure
- Implementation of ISO Standards and Accreditation
- Regulation, standardization, and codes practices;
- Product Safety
- Gap analysis, implementation, and evaluation of regulatory practices and improvement;
- Regulatory Science Education, training and outreach
- Current Events

Types of Submissions

The JRS welcomes original scientific articles, reviews, rapid communications, policy commentaries, and letters to the editors that deal with every aspect of regulatory science. Descriptions of these article types and their recommended word count are included below. For questions related to article types, descriptions, or word counts, please contact our Editor-in-Chief at JRSorg@otsc.tamu.edu.

| Type | Description | Length |
|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| Scientific Articles | Presents original work to advance the science of creating tools, standards, and practices to improve the protection and compliance of regulated products. Content is of a strong interdisciplinary interest, or unusual interest to the specialist. Requires Peer Review. (See Recommended Scientific Article Structure) | Up to 10,000 words |

Journal of Regulatory Science

Author Guidelines

| | | |
|----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
| Review Articles | Description or evaluation of a book or other materials of interest to the general audience in regulatory science. Should be broad in scope and be of interest to the general audience in regulatory science. Requires Peer Review. | Varies based on content being reviewed |
| Policy Commentaries | Presents an evaluation of a regulatory standard, impact analysis of a regulatory standard, or related investigations. Peer Review will be at the discretion of the | Up to 8,000 words |
| Rapid Communications | Presents a singular point of immediate interest to the regulatory community in response to a current or pending incident that may include an inspection technique, analytical procedure, or implications of a policy decision. May contribute to one sub-discipline of regulatory science. | Up to 4,000 words |
| Letters to Editor | Considered on a case-by-case basis. Contact the Editor-in-Chief for consideration. | |

Publication Process @ Journal of Regulatory Science

Step # 1 - Prior to Manuscript Preparation

Check Submission Guidelines (will be link) for the following:

1. Is subject within the Scope of the Journal?
2. Decide on type of Submission.

Step # 2 – Prior to Manuscript Preparation

1. Review APA Guidelines (<https://apastyle.apa.org/style-grammar-guidelines>)
2. Review APA Guidelines for References (https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/index.html)
3. Review [JRS Author Guidelines](#), including references in the Appendix and [Reviewer Guidelines](#)
4. Please note the following:
 - a. Submissions must be made in a common word processing file format (e.g., .doc)
 - b. Submissions must be made in English
 - c. Single-column format with simple layout (e.g., do not justify text)
 - d. Double-spaced with one-inch margins
 - e. Legible font (Times New Roman or Arial, 12 pt)

Journal of Regulatory Science

Author Guidelines

- f. Use line numbering
- g. Employ italics, rather than underlining
- h. Indent paragraphs ½ inch
- i. Spell out any number less than 10, unless paired with a mathematical symbol
- j. Define abbreviations in a footnote on the first page of the article and ensure consistency throughout the text
- k. Include a title located above each table
- l. Include a caption below each table or figure
- m. All photos and figures should be submitted as separate supplementary files in .jpeg or .pdf format. Please do not submit files that are too low in resolution.
- n. Headings should be left justified with a single space between the heading and subsequent text

Step # 3 – Prior to Submission

1. Review JRS Submission Checklist (see below)
2. Please submit all papers through our website: <https://regsci-ojs-tamu.tdl.org/regsci/> . You must be registered as an author to submit article. You can register on our website. Once you have finished the submission process, the submission's principal contact will receive an acknowledgement by email and will be able to view the submission's progress through the editorial process by logging in to the journal website

Peer Review Process

JRS is committed to transparency in the review process and aims to provide authors with fair and timely reviews. All submitted manuscripts undergo a single-blind peer review process prior to publication. In a single-blind review system, reviewers are kept anonymous from the authors.

Once an article has been submitted to the JRS, it is first reviewed by the Editor-in-Chief to determine its suitability for publication in the JRS. The Journal Manager then assigns a minimum of two reviewers identified by the Editor-in-Chief as appropriate. Once a minimum of two reviews have been completed, the Editor-in-Chief makes the final decision of acceptance, revision, or rejection based on the reviewer's comments. External referees may be consulted when necessary.

The key criteria for acceptance for publication are:

- Originality, novelty, and appropriateness within the scope of the JRS;
- Broad interest to the regulatory science community;
- Scientific quality and evidence-supported conclusions; and
- Clarity, organization, and completeness.
- Check for plagiarism.

Journal of Regulatory Science

Author Guidelines

Reviewers are asked to consider the originality of the submission, the article's format and structure ([Author Guidelines](#)), ethical concerns such as plagiarism or fraud, and criteria for recommendation ([Reviewer Guidelines](#)).

Originality

Authors should submit only original work, which properly cites or quotes the work or words of others. Such work must not be simultaneously under consideration by another journal.

Intellectual Integrity and Property

Authors must guarantee that their submitted work contains no matter that can be construed as libelous or as infringing in any way on the copyright of another party.

Disclosure of Conflict of Interest

All listed authors must disclose in their submission any financial or other substantive conflict of interest that might be construed to influence the results or interpretation of their work. All sources of financial support for their research must be disclosed.

Data Sharing

Authors should be prepared to provide the raw data in connection with their work for editorial review and should be prepared to provide public access to such data, if practicable.

Errors and Corrections

If an author discovers a significant error or inaccuracy in their published work, it is the author's obligation to promptly notify the journal editor and cooperate fully with the editor to correct the paper with a published erratum or to retract it.

Frequently Asked Questions

What happens after I submit my paper?

Once you have finished the submission process, the submission's principal contact will receive an acknowledgement by email and will be able to view the submission's progress through the editorial process by logging in to the journal website. Once an article has been submitted to the JRS, it is first reviewed by the Editor-in-Chief to determine its suitability for publication in the JRS. The Journal Manager then assigns a minimum of two reviewers identified by the Editor-in-Chief as appropriate. All submitted manuscripts undergo a single-blind peer review process prior to publication. In a single-blind review system, reviewers are kept anonymous from the authors. Once a minimum of two reviews have been completed, you will be contacted with review recommendations. The Editor-in-Chief makes the final decision of acceptance, revision, or rejection based on the reviewer's comments. External referees may be consulted when necessary.

Journal of Regulatory Science

Author Guidelines

How long does the review process take?

The typical period of time allowed for reviews is 4 weeks from the initial review request. However, length of review times can vary by topic and the availability and willingness of potential reviews in that area of expertise. We aim to return reviewer recommendations and an editor's decision within 6 months.

Who will be contacting me throughout the publication process?

Our journal manager, Prabha Vasudevan (JRSorg@otsc.tamu.edu or prabha@otsc.tamu.edu), will be the primary point of contact.

If my paper was rejected by JRS, can I revise and resubmit it?

The most common reason a submission may be rejected for publication is if the topic is not within the scope of JRS. If your submission has been rejected, feedback will be provided. If you have additional questions, please contact our editorial team.

Can I post my article on the internet?

Yes. Authors are permitted and encouraged to post their work online (e.g., in institutional repositories or on their website) prior to and during the submission process. Authors retain copyright, patent, trademark, and other intellectual property rights (including research data). The JRS is an open access journal and, as a result, articles are free to use with proper acknowledgment of the work's authorship and initial publication in this journal.

Submission Checklist

As part of the submission process, authors are required to check off their submission's compliance with all of the following items, and submissions may be returned to authors that do not adhere to these guidelines.

- ☐ The submission has not been previously published, nor is it before another journal for consideration (or an explanation has been provided in Comments to the Editor).
- ☐ All authors have given approval for the submission of this manuscript.
- ☐ Contact information for all authors is included in the manuscript and provided during the submission process. (Author information includes full name, email address, affiliation and address.)
- ☐ The submission file is in a common word processing file format (e.g., .doc) and includes the use of line numbering.
- ☐ The manuscript has been reviewed for spelling, grammar and readability.
- ☐ The manuscript has been reviewed for plagiarism.
- ☐ The manuscript follows the guidelines outlined here: [American Psychological Association Website](https://journals.tdl.org/regsci/index.php/regsci/index)
- ☐ The citations follow the referencing style used by the American Psychological Association, and my references list is in alphabetical order. Examples can be found [here](#).

Journal of Regulatory Science

Author Guidelines

- ☐ Suggestions (name, title, email) for three potential suitable reviewers who are well versed in the field of the manuscript are included.
- ☐ All authors have declared all conflict of interest in the manuscript.
- ☐ Failure to complete these steps may result in publication delays or rejection of the paper for resubmission.

Author Guidelines

Academic Articles

Author Guidelines

Riley, W. D., Potter, E. C., Biggs, J., Collins, A. L., Jarvie, H. P., Jones, J. I., Kelly-Quinn, M., Ormerod, S. J., Sear, D. A., Wilby, R. L., Broadmeadow, S., Brown, C. D., Chanin, P., Copp, G. H., Cowx, I. G., Grogan, A., Hornby, D. D., Huggett, D., Kelly, M. G., . . . Siriwardena, G. M. (2018). Small water bodies in Great Britain and Ireland: ecosystem function, human-generated degradation, and options for restorative action. *Science of the Total Environment*, 645, 1598–1616.

United States Environmental Protection Agency. (2019). *Pyrethroids and pyrethrins -ecological risk mitigation proposal for 23 chemicals*. Retrieved on August 19, 2022 from <https://downloads.regulations.gov/EPA-HQ-OPP-2008-0331-0096/content.pdf>.

Dillinger, J. (2017, April 25). Which countries export the most food? WorldAtlas.
<https://www.worldatlas.com/articles/the-american-food-giant-the-largest-exporter-of-food-in-the-world.html>.

Grieken, R., Markowicz, A. (2001). *Handbook of x-ray spectrometry*. CRC Press.

Journal of Regulatory Science

Author Guidelines

Data Sets:

When citing data sets, list the Last name and first and middle initial or the name of the group/organization. Follow this with the year of publication in parenthesis followed by the italicized title of the dataset. List the version number in parenthesis followed by data set in brackets. List the publisher followed by the DOI or URL.

[Last Name, First Initial and Middle Initial or Organization]. (Year of Publication). [*Title*]. (Version Number). [Data Set]. [Publisher]. [DOI or URL].

City of New York. (2016). *Civil service list (active)*. (NYC 20162). [Data Set]. Department of Citywide Administrative Services. <https://data.cityofnewyork.us/City-Government/Civil-Service-List-Active-/vx8i-nprf>

General Notes on References

DOI's: A DOI (Digital Object Identifier) is digital identifiers that, in the context of academic publications, help readers, reviewers, and authors identify and find the original publication of a source. For citations they are optional; however, the JRS asks for their consistent usage in a submission. If a DOI link is added to a manuscript submission, add the given DOI link for all available references.

Capatilization: Only capitalize the first word in a title. Separate each item in a citation with a period.

If citing a source not accounted for on this list, please consult Purdue's guide at https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/general_format.html for further information.