Record Keeping and Verification From

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Process step/CCP** | **Hazard** | **Records** | **Responsibility** | **CCP Verification** |
|  |  |  |  | **Short term**  **Long term** |

Approved: Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_